

POSITION OPENING CARROLL ELECTRIC MEMBERSHIP CORPORATION

POSITION:

Warehouse Undergraduate Student Employee

NUMBER OF OPENINGS:

1

DEPARTMENT:

Warehousing

SHIFT:

Day/Part-time

POSTING OPENS:

08/04/2026

POSTING CLOSES:

Open until filled

PURPOSE OF POSITION:

Carroll EMC's work-study program offers career development opportunities through paid work experience and unpaid internships for select, high-potential high school and college students. This program complements the studies of students with an academic focus and career interests related to the electric utility industry and cooperative businesses.

The Warehouse Undergraduate Student Employee supports daily warehouse operations by assisting with shipping and receiving, inventory and material deliveries, and general warehouse projects. Responsibilities include handling materials, maintaining a clean and organized work environment, and providing operational support as needed. Duties may vary and are not necessarily related to the student's field of study.

MINIMUM JOB SPECIFICATIONS:

The following requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

REQUIRES:

- Individuals must be enrolled in a high school, technical college, or university.
- Require the ability to work irregular hours during emergency situations.
- Ability to maintain accurate records.
- Proficiency in operating a personal computer and other general office equipment.
- Excellent interpersonal skills for working with fellow employees.
- Excellent organizational skills.
- Excellent verbal and written communication skills.
- Require a valid Driver's License with a clean Motor Vehicle Record.
- Must pass Carroll EMC's employment entrance examination and drug screen.

Interested applicants can apply online at www.cemc.com/careers. No phone calls, please.

Carroll Electric Membership Corporation promotes a drug-free workplace. EOE, including disability/vet.