

POSITION OPENING

CARROLL ELECTRIC MEMBERSHIP CORPORATION

POSITION:

GIS Analyst

NUMBER OF OPENINGS:

1

DEPARTMENT:

System Design

SHIFT:

Day/Full-Time

POSTING OPENS:

07/31/2025

POSTING CLOSES:

08/09/2025

PURPOSE OF POSITION:

To effectively maintain, monitor, and support a Geographic Information System (GIS) for Carroll EMC.

MINIMUM JOB SPECIFICATIONS:

The following requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

REQUIRES:

- Bachelor's or associate degree in GIS, geography or another geoscience-related field.
- Proficiency with ESRI ArcGIS software suite and Autodesk AutoCAD software is required.
- Proficiency with Microsoft Office suite of software including Outlook, Word, Excel, Access and PowerPoint is required.
- A minimum of (3) years' experience in GIS is required. Preferred experience with an electric utility.
- Experience managing and completing post processing of GPS data as well as data collection.
- Experience with ESRI's ArcGIS Desktop/Catalog/Pro and Futura GIS software is preferred.
- Experience with SQL and Python coding required.
- Ability to develop knowledge of Cooperative's equipment and materials, policies, procedures, RUS specifications, and National Electric Safety Code requirements for construction and maintenance of the electric distribution system.
- Ability to perform all GIS/drafting functions with minimum supervision.
- Excellent interpersonal skills.
- Ability to maintain confidential information.
- Ability to obtain and maintain a valid driver's license.
- Ability to obtain and maintain a valid Remote Pilot Certificate (Part 107 license) from the Federal Aviation Administration (FAA)
- Experience with DJI commercial drone products and DJI software such as DJI FlightHub, Terra, and Thermal Processing software preferred.
- Must pass Carroll EMC's employment entrance examination and drug screen.

Interested applicants can apply online at www.cemc.com/careers. No phone calls, please.

**Carroll Electric Membership Corporation promotes a drug-free workplace.
EOE, including disability/vet.**